

REPORTS & COMMUNICATIONS

For The

RE-ORGANIZATION MEETING 6 JANUARY 2020

ANNUAL REORGANIZATION MEETING


OFFICIAL ACTION TO BE TAKEN.....

DATE: - **JANUARY 6, 2020**
MONDAY EVENING

TIME: - 6:00 P.M.

PLACE: - Board of Education Meeting Room
Lincoln School
8 Hunter Street
Lodi, New Jersey

AGENDA: - **REORGANIZATION OF THE LODI**
BOARD OF EDUCATION


Robert R. Brown
Interim Board Secretary/Business Administrator

RB:rm

DATE: December 10, 2019

6 JANUARY 2020

ANNUAL REORGANIZATION MEETING

A G E N D A

- I. Board Secretary assumes Chairmanship and calls Meeting to Order
- II. Pledge of Allegiance, and Sunshine Law
- III. Roll Call of continuing members of the Lodi Board of Education
- IV. Newly-elected members are sworn in as Board Trustees
- V. Announcement is made of the composition of the Lodi Board of Education for the next full year
- VI. Code of Ethics - entire Board adopts New Code of Ethics
- VII. Election of President
- VIII. Election of Vice President
- IX. Resolutions
 - 1-2020 Re-Adoption of Policies, By-Laws, Rules/Regulations
 - 2-2020 Naming Bank Depositories
 - 3-2020 Naming Newspapers
 - 4-2020 Order of Business
 - 5-2020 Re-Adoption of Standard Operating Procedures Manual
 - 6-2020 Re-Adoption of Purchasing Procedure Manual
 - 7-2020 Appointment of Superintendent as Trustee to SBJC
 - 8-2020 Schedule of Work Sessions/Regular Meetings
 - 9-2020 Appointment of QPA
- X. Comments - The new Board President calls upon the Board Trustees for brief comments in the following sequence:
 - A. Continuing members of the Board
 - B. Newly-elected members of the Board
 - C. Brief address by newly-elected President

6 JANUARY 2020

ANNUAL REORGANIZATION MEETING

A G E N D A
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- XI. Old Business
- XII. New Business
- XIII. Hearing of Citizens
- XIV. Adjournment

Resolutions

REORGANIZATION MEETING
6 JANUARY 2020

**LODI BOARD OF EDUCATION
LODI, NEW JERSEY**

RESOLUTION# 1-2020

**RESOLUTION RE: READOPTION OF POLICIES, BY-LAWS,
RULES/REGULATIONS**

OFFERED BY TRUSTEE:

SECONDED BY TRUSTEE:

BE IT RESOLVED, that all written policies, by-laws, and rules/regulations in the official Policy Manual of the Lodi Board of Education be readopted for the period from January 6, 2020, the date of this Organization Meeting until the Organization Meeting in the next calendar year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

DATE: JANUARY 6, 2020

VOTE:

**LODI BOARD OF EDUCATION
LODI, NEW JERSEY**

RESOLUTION# 2-2020

RESOLUTION RE: NAMING BANK DEPOSITORIES

OFFERED BY TRUSTEE:

SECONDED BY TRUSTEE:

BE IT RESOLVED by the Board of Education of the Borough of Lodi, New Jersey, as follows:

THAT the Lodi Board of Education hereby designates the following institutions as its Bank Depositories for the calendar year January 1, 2020 through December 31, 2020:

1. Bank of America, Lodi
2. T.D. Bank North, Lodi
3. Bank of New York
4. Valley National Bank

DATE: JANUARY 6, 2020

VOTE:

**LODI BOARD OF EDUCATION
LODI, NEW JERSEY**

RESOLUTION# 3-2020

RESOLUTION RE: NAMING NEWSPAPERS

OFFERED BY TRUSTEE:

SECONDED BY TRUSTEE:

BE IT RESOLVED by the Board of Education of the Borough of Lodi, New Jersey, as follows:

THAT the Lodi Board of Education hereby designates the following newspapers as its official newspapers for the calendar year January 1, 2020 through December 31, 2020:

1. Bergen Record
2. Herald News

DATE: JANUARY 6, 2020

VOTE:

**LODI BOARD OF EDUCATION
LODI, NEW JERSEY**

RESOLUTION #4-2020

RESOLUTION RE: ORDER OF BUSINESS

OFFERED BY TRUSTEE:

SECONDED BY TRUSTEE:

BE IT RESOLVED by the Board of Education of the Borough of Lodi, New Jersey, as follows:

THAT the ORDER OF BUSINESS for the Regular Meetings to be held from **January 2020 through December 2020.**

- I. Meeting called to Order by the President
- II. Pledge of Allegiance
- III. Sunshine Law
- IV. Roll Call by the Secretary of the Board of Education
- V. Showcase for Success
- VI. Reading and approving of Minutes of preceding Meetings and ratification of all action taken at said Meetings, as recorded
- VII. Communications
- VIII. Hearing of Citizens
- IX. Resolutions
- X. Bills
- XI. Board Secretary's Monthly Financial Report
- XII. Budgetary Line Item Status Monthly Certification (Secretary's)
- XIII. Budgetary Major Account/Fund Status Monthly Certification (Board)
- XIV. Cash Report
- XV. Board Secretary's Special Report
- XVI. Superintendent of Schools Monthly Report
- XVII. Report of the President
- XVIII. Report of Committees
- XIX. Old Business
- XX. New Business
- XXI. Hearing of Citizens
- XXII. Adjournment

DATE: JANUARY 6, 2020

VOTE:

**LODI BOARD OF EDUCATION
LODI, NEW JERSEY**

RESOLUTION #5-2020

**RESOLUTION RE: READOPTION OF STANDARD OPERATING
PROCEDURES MANUAL**

OFFERED BY TRUSTEE:

SECONDED BY TRUSTEE:

BE IT RESOLVED, that the Standard Operating Procedure Manual of the Lodi Board of Education be readopted for the 2020 calendar year unless modified by the Board of Education. A copy of the manual is on file in the office of the Board Secretary/Business Administrator.

DATE: JANUARY 6, 2020

VOTE:

**LODI BOARD OF EDUCATION
LODI, NEW JERSEY**

RESOLUTION #6-2020

RESOLUTION RE: READOPTION OF PURCHASING PROCEDURE MANUAL

OFFERED BY TRUSTEE:

SECONDED BY TRUSTEE:

BE IT RESOLVED, that the revised Purchasing Procedure Manual of the Lodi Board of Education be readopted for the 2020 calendar year unless modified by the Board of Education. A copy of the manual is on file in the office of the Board Secretary/Business Administrator.

DATE: JANUARY 6, 2020

VOTE:

**LODI BOARD OF EDUCATION
LODI, NEW JERSEY**

RESOLUTION# 7-2020

**RESOLUTION RE: APPOINTMENT OF LODI SCHOOL DISTRICT
SUPERINTENDENT TO POSITION OF BOARD
TRUSTEE OF THE SOUTH BERGEN JOINTURE
COMMISSION**

OFFERED BY TRUSTEE:

SECONDED BY TRUSTEE:

BE IT RESOLVED by the Board of Education of the Borough of Lodi, New Jersey, as follows:

THAT DR. DOUGLAS J. PETTY, Superintendent of the Lodi School District, is hereby appointed as **BOARD TRUSTEE** of the South Bergen Jointure Commission from **January 2020 through January 2021.**

DATE: JANUARY 6, 2020

VOTE:

**LODI BOARD OF EDUCATION
LODI, NEW JERSEY**

RESOLUTION# 8-2020

**RESOLUTION RE: SCHEDULE OF WORK SESSIONS/REGULAR MEETINGS
OPEN PUBLIC MEETINGS NOTICE**

OFFERED BY TRUSTEE:

SECONDED BY TRUSTEE:

BE IT RESOLVED by the Board of Education of the Borough of Lodi, New Jersey, as follows:

THAT in accordance with State Statute, Chapter 231, P.L. 1975, the following is a schedule of Work Session for **January 2020 through December 2020**, of the Lodi Board of Education in the County of Bergen, State of New Jersey.

WORK SESSIONS will be held at the Board of Education Meeting Room, Lincoln School, 8 Hunter Street, Lodi, New Jersey at **7:00 P.M.** as follows; action may or may not be taken:

**TUESDAY, JANUARY 14, 2020
MONDAY, FEBRUARY 10, 2020
MONDAY, MARCH 16, 2020
MONDAY, APRIL 6, 2020
MONDAY, MAY 18, 2020
MONDAY, JUNE 15, 2020
MONDAY, SEPTEMBER 14, 2020
MONDAY, OCTOBER 19, 2020
MONDAY, NOVEMBER 16, 2020
MONDAY, DECEMBER 14, 2020**

REGULAR MEETINGS will be held at the Board of Education Meeting Room, Lincoln School, 8 Hunter Street, Lodi, New Jersey at **7:00 P.M.** as follows:

**WEDNESDAY, JANUARY 22, 2020
WEDNESDAY, FEBRUARY 26, 2020
WEDNESDAY, MARCH 25, 2020
WEDNESDAY, APRIL 22, 2020
WEDNESDAY, MAY 27, 2020
WEDNESDAY, JUNE 24, 2020
WEDNESDAY, SEPTEMBER 23, 2020
WEDNESDAY, OCTOBER 28, 2020
TUESDAY, NOVEMBER 24, 2020
WEDNESDAY, DECEMBER 23, 2020**

BE IT FURTHER RESOLVED that any changes from the preceding dates will be made with the required 48 hour public notice. Any Special Meetings will be held with the required 48 hour public notice prior to such meetings.

THIS NOTICE shall be filed in the Office of the Borough Clerk of the Borough of Lodi, New Jersey, and will be posted in the Board of Education Meeting Room entrance and office.

THAT the Secretary/Business Administrator of the Lodi Board of Education is hereby authorized and directed to publish in The Record and The Herald newspapers, copy of said **SCHEDULE OF MEETINGS**.

DATE: JANUARY 6, 2020

VOTE:

**BOARD OF EDUCATION
LODI, NEW JERSEY**

RESOLUTION #9-2020

**RESOLUTION RE: APPOINTMENT OF QUALIFIED PURCHASING AGENT,
PURSUANT TO N.J.S.A. 40A:11-9g
INCREASING BID THRESHOLD**

OFFERED BY TRUSTEE:

SECONDED BY TRUSTEE:

WHEREAS, in N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the threshold; and

WHEREAS, N.J.S.A. 5:34-5 et seq. establishes the criteria for Qualified Purchasing Agent Certification; and

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3(b), on July 1, 2015 has increased the bid threshold amount for school districts whose purchasing agents possess a qualified purchasing agent (QPA) certificate, from \$36,000.00 to \$40,000.00, and

WHEREAS, the Lodi Board of Education would like to take advantage of the maximum statutory bid threshold amount of \$40,000.00 for school districts who have a Qualified Purchasing Agent; and

NOW THEREFORE BE IT RESOLVED, that the governing body hereby appoints **ROBERT R. BROWN** as Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; from the period July 1, 2019 through June 30, 2020, and be it further

RESOLVED, that the Lodi Board of Education, establishes and sets the bid threshold amount of \$40,000.00 for the Board of Education, and further authorizes Marc A. Capizzi, Board Secretary/Business Administrator to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for purchases that do not exceed in the aggregate the newly established threshold amount; and be it further

RESOLVED, that in accordance with N.J.S.A. 5:34-5.2 the Board of Education Board Secretary/Business Administrator is hereby authorized and directed to forward a certified copy of this resolution to the Division of Local Government Services.

DATE: JANUARY 6, 2020

VOTE: