

Regular Meeting 29 April 2020

The Board of Education of the Borough of Lodi, New Jersey, convened to hold a Regular Meeting, 29 April 2020, via ZOOM broadcast at 7:17 pm.

The meeting was called to order at 7:17 pm by Mr. Marc N. Schrieks, Board President who led in the Pledge of Allegiance.

The following statement was read by Mr. Schrieks:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Lodi Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof sent and/or published in the Herald News, Bergen Record, Office of the Borough Clerk, and the entrance to the Board of Education Meeting Room."

The following members of the Board of Education were present: Trustees Salvacion, Delgado, K. Mastrofilipo, Ramos, A. Mastrofilipo, Scorzetti, Cardone, Telep, and Schrieks

Also present were: Mr. James R. Sekelsky, Board Secretary/Business Administrator, Dr. Douglas J. Petty, Superintendent of Schools, Mr. Matthew Giacobbe, Board Attorney, Mr. Mark Wenczel, Board Attorneys.

SHOWCASE FOR SUCCESS

None

PRESENTATION TO THE BOARD

Mr. Matthew Lee from the New Jersey School Board Association gave a presentation/guidance to the Board on the new online procedure to complete the annual Chief School Administrators Evaluation.

MINUTES

Upon a motion by Cardone, seconded by K. Mastrofilipo, the minutes of the following meeting were approved unanimously and are hereby ratified as typewritten as listed below:

Closed Session 26 February 2020 (Session 1)

Regular Meeting 29 April 2020

Upon a motion by Delgado, seconded by Ramos, the minutes of the following meeting were approved as amended and are hereby ratified as typewritten as listed below:

Closed Session 26 February 2020 (Part2)

Trustees A. Mastrofilipo and Cardone abstained from voting.

Upon a motion by Cardone, seconded by Telep, the minutes of the following meeting were approved unanimously and are hereby ratified as typewritten as listed below:

Special Meeting 11 March 2020

Upon a motion by K. Mastrofilipo, seconded by Ramos, the minutes of the following meeting were approved and are hereby ratified as typewritten as listed below:

Closed 11 March Session 2020

Trustee A. Mastrofilipo abstained from voting.

Upon a motion by Telep, seconded by K. Mastrofilipo, the minutes of the following meeting were approved and are hereby ratified as typewritten as listed below:

Work Session 18 March 2020

Trustee A. Mastrofilipo abstained from voting.

COMMUNICATIONS

None

HEARING OF CITIZENS

None

RESOLUTION(S)

BOARD OF EDUCATION

LODI, NEW JERSEY

RESOLUTION# 31-2020

**RESOLUTION RE: SCHOOL DISTRICT REPORTING OF
 HARASSMENT/INTIMIDATION/BULLYING**

OFFERED BY TRUSTEE: CARDONE

SECONDED BY TRUSTEE: DELGADO

WHEREAS, the Lodi Board of Education has received the Superintendent’s report of incident(s) of Harassment/Intimidation/Bullying (“HIB”) within the District; and

WHEREAS, the Board has the opportunity to review the Superintendent’s recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board may or may not accept the Superintendent’s recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the building Principal shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five (5) school days of this Board meeting:

- 1. The nature of the investigation;
- 2. Whether the District found evidence of HIB;
- 3. Whether discipline was imposed;
- 4. Whether services were provided to address the incident of HIB

DATE: APRIL 29, 2020

VOTE: APPROVED UNANIMOUSLY

BILLS

Upon a motion by Salvacion, seconded by Ramos, the issue of warrants in the amount of, and to the credit of, those indicated on the attached list of bills are hereby confirmed and approved unanimously.

BOARD SECRETARY'S MONTHLY FINANCIAL REPORT

Upon a motion by K. Mastrofilipo, seconded by Scorzetti, and approved unanimously, the Board of Education does hereby accept the monthly Financial Report for the period ending **MARCH 3, 2020**. These reports are on file in the Board Secretary's office.

BUDGETARY LINE ITEM STATUS

Pursuant to N.J.A.C. 6:23A-16.10(c)(3), I certify that as of **MARCH 31, 2020** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

James R. Sekelsky /s/

Pursuant to N.J.A.C. 6:23A-16.10(c)(3), I certify that as of **MARCH 31, 2020** no budgetary line item account has been over expended in violation of N.J.A.C. 6:23A-16.10(c)(3).

James R. Sekelsky /s/

Upon a motion by K. Mastrofilipo, seconded by Scorzetti, and approved unanimously, the Lodi Board of Education does hereby accept the Board Secretary's Monthly Certification Budgetary Line Item Status for the month of **MARCH 31, 2020**. This Certification is on file in the Board Secretary's office.

**BOARD OF EDUCATION'S MONTHLY CERTIFICATION
BUDGETARY MAJOR ACCOUNT/FUND STATUS**

Upon a motion by K. Mastrofilipo, seconded by Scorzetti, and approved unanimously, pursuant to N.J.A.C. 6:23A-16.10(c)(4), we certify that as of **MARCH 31, 2020** the Board Secretary's Monthly Financial Report (appropriations section), did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this Report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

CASH REPORT

Upon a motion by K. Mastrofilipo, seconded by Scorzetti, and approved unanimously, the Lodi Board of Education does hereby accept the monthly Cash Reconciliation Report for the period ending **MARCH 31, 2020**. These Reports are on file in the Board Secretary's Office.

BOARD SECRETARY’S SPECIAL REPORT

The Board Secretary submitted a report dated **APRIL 29, 2020**. The report is on file in the Board Secretary’s office, and resulted in the following actions:

1. TRANSFERS FOR THE 2019-2020 SCHOOL YEAR

Upon a motion by Delgado, seconded by K. Mastrofilipo, the request for confirmation of the transfer of funds for the 2019-2020 school year, as attached is hereby approved unanimously.

2. RENEWAL OF LICENSING AND MAINTENANCE AGREEMENT 2020-2021 SCHOOL YEAR

Upon a motion Delgado, seconded by K. Mastrofilipo the request for authorization to renew the licensing and maintenance agreement between **EDUCATIONAL DATA SERVICES, INC. (EDS)** and the Lodi Board of Education for 2020-2021 school year for a fee of \$8,464.00 is approved unanimously. EDS provides a Cooperative Procurement Management system, which enables the purchasing of various services and supplies throughout the District.

**3. RECEIPT OF BIDS
WILSON SCHOOL HVAC/BOILER REPLACEMENT PROJECT**

On **THURSDAY, MARCH 12, 2020 at 10:30 AM**, sealed bids were received for the HVAC & Boiler Replacement Project at Wilson School. The bids were as follows:

Bidder	Bid Amount	Alternate 1
C. Dougherty & Co, Inc. 7 Washington Avenue Paterson, NJ	\$392,000.00	\$210,000.00

Upon a motion by Delgado, seconded by K. Mastrofilipo, and in accordance with the recommendation of Environetics, the Board’s Architectural firm, the request for approval to reject the bid submitted by C. Dougherty & Co., Inc., due to the fact that bid package contain a fatal flaw is hereby approved unanimously.

Upon a motion by Delgado, seconded by K. Mastrofilipo, the further request to re-bid the project in hereby approved unanimously.

4. FOOD SERVICE MANANGEMENT COSTS

Upon a motion by Delgado, seconded by K. Mastrofilipo, the request for confirmation of approval to continue feeding our Free & Reduced families through Easter break is hereby approved unanimously. This is 85 meals/day totaling approximately \$2,550. This amount will be paid by the Lodi Board of Education due to the fact that the National School Lunch Program does not reimburse over school breaks. There is no fiscal consequence.

5. EMERGENCY CONTRACT/FOOD SERVICE MANAGEMENT CO. POMPTONIAN, INC.

Upon a motion by Delgado, seconded by K. Mastrofilipo, the request for confirmation of approval to enter into an Emergency Contract with Pomptonian, Inc. to continue to provide services at \$265/day due to the current COVID-19 pandemic is hereby approved unanimously. This is 25% less than their average this year. Pomptonian currently bill their management fee on a per meal basis. The duration of this Emergency Contract will be until we reopen or June 30, 2020. The full cost could be approximately \$15,900.

The following item has been removed from this report.

6. LODI DISTRICT EMPLOYEE DENTAL INSURANCE POLICY 2020-2021 SCHOOL YEAR

In accordance with the recommendation of Allen & Associates, the Board's Insurance Broker for Dental Benefits, I request approval for entering into an agreement between Delta Dental of New Jersey Inc. and the Lodi Board of Education for the district's dental insurance program for the 2020-2021 school year. The premium for said agreement are \$102.58 per covered employee per month for 2020-2021 school year, which reflects a 6.9% increase in cost from the previous year.

SUPERINTENDENT'S SPECIAL REPORT

The Superintendent submitted a report dated **APRIL 29, 2020**. The report is on file in the Board Secretary's Office and resulted in the following actions:

A. PERSONNEL

1. APPOINTMENT OF AFFIRMATIVE ACTION OFFICER FOR THE 2020-2021 SCHOOL YEAR

Upon a motion by Telep, seconded by Ramos, the recommendation of the appointment of **Albert Tarleton**, Supervisor of Curriculum/Instruction (LHS), to the position of Affirmative Action Officer for the 2020-2021 school year is hereby approved unanimously. The duties of the Affirmative Action Officer are to ensure that the district upholds all regulations, codes, and laws related to equity in the schools and to facilitate the development and implementation of the Comprehensive Equity Plan.

2. RESIGNATION OF ASSISTANT BOYS' SOCCER COACH FOR 2020-2021 SCHOOL YEAR

Upon a motion by Telep, seconded by Ramos, the letter from **Thomas Duncan**, English Teacher at Lodi High School, resigning from his position as Assistant Boys' Soccer Coach for the 2020-2021 school year is hereby approved unanimously.

3. UNPAID LEAVE OF ABSENCE (NJFLA) - AMENDED

Upon a motion by Telep, seconded by Ramos, the letter from **Laura Pacelli**, Business Teacher at Lodi High School, requesting to amend her unpaid leave of absence in accordance with the NJ Family Leave Act beginning March 30, 2020 through June 26, 2020 is hereby approved unanimously. She would like to resume her duties March 30, 2020.

4. SICK LEAVE OF ABSENCE - AMENDED

Upon a motion by Telep, seconded by Ramos, the letter from **Sandi Leibowitz**, Media Specialist at Columbus and Roosevelt Schools, requesting to cancel her paid sick leave of absence utilizing her accumulated sick days from May 6, 2020 through June 23, 2020 is hereby approved unanimously.

5. RENEWAL OF NON-TENURED STAFF MEMBERS

Upon a motion by Telep, seconded by Ramos, the recommendation of the renewal of the following non-tenured staff members for the 2020-2021 school year as listed below is hereby approved unanimously:

NAME	SCHOOL	DATE of APPOINTMENT	START DATE	DEGREE	YEARS of SERVICE (as of 6-30-2020)
Adam, Ingy	TJMS	8-2-2017	9-1-2017	MA	3
Bernice, Jody	Wilson	11-26-2019	12-4-2019	BA	1
Brijmohan, Chelsea	LHS	6-26-2019	9-1-2019	MA	1
Cannizzaro, Robert	Columbus	3-28-2018	4-18-2018	MA	15
Conte, James	TJMS	7-21-2016	9-1-2016	BA	4
Cooper, Kristen	LHS	7-31-2018	9-1-2018	MA	2
Curcio, MaryRose	LHS	6-20-2018	9-1-2018	BA	2
DeRosa, Emily	Wilson	7-21-2016	9-1-2016	BA	4
Deverman, Keenan	LHS	5-23-2018	9-1-2018	BA	2
Diallo, Abdoulaye	LHS	1-24-2018	2-26-2018	MA+30	2
DiChiara, Bridget	Washington	7-21-2016	9-1-2016	BS	4
Dowson, Kevin	Washington	8-29-2017	10-1-2017	MA+30	20
Estremera, Sylvia	Wilson	7-31-2018	9-1-2018	BA	2
Evaristo, Ariana	Hilltop	12-19-2018	1-21-2019	MA	2
Flores, Fina	TJMS	7-18-2018	8-15-2018	MA	2
Frith, Vanessa	LHS	5-29-2019	9-1-2019	MA	1
Gallagher, Patrick	LHS	8-2-2017	9-1-2017	MA	3

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Goldberg, Julie	Special Area	8-29-2018	9-1-2018	MA	2
Haber, Michael	TJMS	8-26-2019	9-1-2019	BA	1
Heismeyer, Rebecca	TJMS	8-31-2016	9-1-2016	BA	4
Herschman, Andrew	LHS	10-28-2019	12-2-2019	MA	1
Kreps, Ellen	Washington	3-16-2017	3-27-2017	MA	3
LaFranca, Carmela	Washington	10-25-2016	10-3-2016	BA	4
Lewis, Ashley	LHS	6-22-2016	9-1-2016	MA	4
Lewis, James	LHS	5-24-2017	9-1-2017	BA	3
Lipari, Jack	TJMS	6-20-2018	9-1-2018	MA	2
Lohsen, Jennifer	Hilltop	7-31-2018	9-1-2018	BA	2
Lopez, Anastacia	TJMS	6-28-2017	9-1-2017	BA	3
Lunkenheimer, Tina	Elementary	6-20-2018	9-1-2018	MA	2
Mantel, Kevin	LHS	5-25-2016	9-1-2016	BS	4
Manzo, Thomas	LHS	5-23-2018	9-1-2018	BA	2
Mathews, Michelle	LHS	11-22-2016	1-23-2017	MA	3
Maurer, Ava	Wilson	7-31-2018	9-1-2018	BA	2
Mazzola, Stephanie	LHS	5-29-2019	9-1-2019	BS	1
McCann, Ryan	LHS	6-28-2017	9-1-2017	BA	3
McDermott, Shayna	TJMS	8-5-2019	9-1-2019	MA	1
McNally, Rachel	Hilltop	8-26-2019	9-1-2019	BA	1
Mendez, Roberto	CST	1-22-2020	2-3-2020	MA	0
Metcalfe, Caitlin	Elementary	5-29-2019	9-1-2019	MA	1
Mitas, Christina	Wilson	7-31-2018	9-1-2018	MA	2
Nalbandiani, Carina	Wilson	12-19-2018	1-2-2018	BA	2
Nedilsky, Michael	TJMS	8-5-2019	10-1-2019	BA	1
Noordeloos, Mallory	LHS	5-29-2019	9-1-2019	BA	1
O'Brien, Michael	LHS	1-24-2018	3-1-2018	MA	2
Oliveros, Michelle	LHS	8-29-2017	9-1-2017	BA	3
Panarese, Melanie	LHS	2-27-2019	5-1-2019	BA	1
Porter, Samuel	LHS	5-29-2019	9-1-2019	BA	1

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Purísima, Katrina	Hilltop	3-16-2017	3-20-2017	BA	3
Ramirez, Bastý	Roosevelt	7-31-2018	9-1-2018	MA	2
Ramos, Tanya	LHS	9-26-2018	11-12-2018	BA	2
Riehl, Megan	Hilltop	6-26-2019	9-1-2019	BA	1
Robinson, Daniel	TJMS	9-28-2016	9-1-2016	BA	4
Russo, Jenna	Roosevelt	8-26-2019	9-1-2019	MA	1
Saifan, Diana	LHS	5-25-2016	9-1-2016	MA	4
Sargenti, Jenna	LHS	5-25-2016	9-1-2016	BA	4
Scannella, Anthony	Elem. Spec. Area	8-26-2019	9-1-2019	BA	1
Schmitt, Jonathan	TJMS	8-5-2019	9-1-2019	BA	1
Shah, Shradha	LHS	8-2-2017	9-1-2017	MA	3
Simons, Paul	LHS	6-26-2019	9-1-2019	MA	1
Sirni, Sabrina	TJMS	8-26-2019	10-25-2019	BA	1
Skibitski, Richard	LHS	8-2-2017	9-1-2017	MA	3
Smolenski, Emily	TJMS	8-2-2017	9-1-2017	BA	3
Stancescu, Lisamarie	District	6-28-2017	7-1-2017	MA+60	23
Starr, Cheryl	CST	8-5-2019	10-7-2019	MA+30	1
Taylor, Christine	TJMS	8-26-2019	9-1-2019	BA	1
Thorne, Jenna	Hilltop	6-20-2018	9-1-2018	BA	2
Tuohy, Lorraine	Wilson	8-29-2018	9-1-2018	BA	2
Trajkovska, Valentina	LHS	7-31-2018	9-1-2018	MA	2
Vado, Tiffany	LHS	8-31-2016	9-15-2016	MA	4
White, Nell	LHS	6-28-2018	9-1-2017	BS	3
Zuniga, Rebecca	LHS	5-25-2016	9-1-2016	BA	4

6. STAFF RESIGNATION

Upon a motion by Telep, seconded by Ramos, the letter from Jonathan Schmitt, Health and Physical Education Teacher at Thomas Jefferson Middle School, resigning from his position effective June 30, 2020 is hereby approved unanimously.

7. EXTENSION OF PAID SICK LEAVE

Upon a motion by Telep, seconded by Ramos, the letter from **Marsha Averso**, 12-Month Clerk/Typist at the Superintendent’s Office, requesting to extend her paid sick leave utilizing sick, vacation and personal days from April 20, 2020 to June 30, 2020, at which point she will retire is hereby approved unanimously.

8. FMLA/SICK LEAVE

Upon a motion by Telep, seconded by Ramos, the request from **Diane Schelhas**, Special Education Teacher at Washington School, to be put on FMLA concurrently utilizing her accumulated sick days from March 29, 2020 to April 22, 2020 is hereby approved unanimously.

B. CURRICULUM & INSTRUCTION

1. EDUCERE HOME INSTRUCTION PROVIDER, 2020-2021 SCHOOL YEAR

Upon a motion by Telep, seconded by Ramos, the request for authorization to enter into an Educational Service Agreement between Educere and the Lodi Board of Education in order to provide online home instruction is hereby approved unanimously. Educere will serve as an alternative means of providing home instruction as needed. The fee structure is as follows:

- Home Instruction - \$29.00 per week/per student/per course
- Full Year Course - \$399.00 to \$499.00 per course/per student
- Semester Course - \$199.50 to \$249.50 per course/per student

2. STUDENT TUITION

Upon a motion by Telep, seconded by Ramos, the request for confirmation of approval for the tuition of the student(s) for the 2019-2020 school year as listed below is hereby approved unanimously:

BERGEN COUNTY SPECIAL SERVICES

<u>Student Code</u>	<u>Tuition</u>	<u>Program</u>	<u>Effective Date</u>
a. #13-04	\$82,620.00	New Bridges Middle School/High School	3-30-20 to 6-30-20

3. STUDENT TUITION

Upon a motion by Telep, seconded by Ramos, the request for confirmation of approval for the tuition of the student(s) for the 2019-2020 school year as listed below is hereby approved unanimously:

South Bergen Jointure Commission

<u>Student Code</u>	<u>Tuition</u>	<u>Program</u>	<u>Effective Date</u>
a. #10-18	\$67,400.00	PS AUT	4-8-20 to 6-26-20

C. POLICIES and REGULATIONS

1. ADOPTION OF REVISED POLICIES AND REGULATIONS (FIRST READINGS)

- Conduct the first readings of:
- Policy 1581 - Domestic Violence
 - Policy 2422 - Health and Physical Education
 - Policy 5330 - Administration of Medication
 - Regulation 5330 - Administration of Medication
 - Policy 8210 - School Year
 - Policy 8220 - School Day
 - Policy 8462 - Reporting Potentially Missing or Abused Children

2. ADOPTION OF NEW POLICIES AND REGULATIONS (FIRST READINGS)

- Conduct the first readings of:
- Regulation 1581 - Domestic Violence
 - Policy 3421.13 - Postnatal Accommodations
 - Policy 4421.13 - Postnatal Accommodations
 - Policy 7243 - Supervision of Construction
 - Regulation 8220 - School Closings

D. OTHER ITEMS

1. REVISION OF 2019-2020 SCHOOL CALENDAR

Due to three (3) unused emergency school closing days, I request authorization to close schools on Thursday, May 21, 2020, Friday, May 22, 2020, and Tuesday, May 26, 2020.
(Received and Filed)

REPORT OF THE PRESIDENT**REPORT OF COMMITTEES**

Trustee A. Mastrofilipo reported to the Board that the Athletic Committee would be appointing new sports for the 2020-2021 school year.

President Schrieks reported that the negotiating team met and discussed the Account Clerks contract.

OLD BUSINESS

Trustee A. Mastrofilipo asked the Board to continue to hold work sessions and regularly scheduled meetings. He also requested to have the agenda placed on the district website ASAP.

Trustee A. Mastrofilipo requested an update on the audio/visual equipment upgrade to the Board Meeting room. Dr. Petty informed the Board that he met with Mr. Mykietyn, Director of Technology, and new quotes will need to be obtained since the previous ones have expired.

Trustee A. Mastrofilipo asked about the composition of the LEA negotiating committee and discussed if a third member is required to negotiate. Per the Lodi Board of Education by-laws four members are not required for any negotiating committee.

NEW BUSINESS

Trustee Delgado raised a question concerning the equivalent to classroom coverage during COVID-19 break for teachers who are absent. Dr. Petty and the Board Attorney spoke to this and no issues have arisen.

Trustee Cardone asked about the district plan to use virtual learning to reach the 180 days required for the school year and when the Board approved the plan. Dr. Petty and the Board Attorney responded.

HEARING OF CITIZENS

Ryan Curioni- 76 Liberty Street- submitted comments concerning the Board Attorney and their cost for legal services.

Michelle Idrovo- 65 Calvin Avenue- asked if the district would be giving virtual learning in the near future. Dr. Petty addressed the question and stated that plans for virtual learning were beginning in the next week.

RECESS

Upon a motion by Cardone, seconded by Scorzetti the Board recessed to enter into Closed Session.

Trustee Mastrofilipo voted no.

RECONVENE

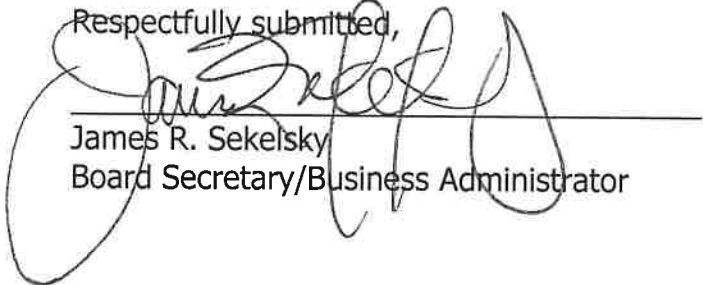
Upon a motion by Scorzetti, seconded by Ramos, the Board reconvened.

ADJOURNMENT

Upon a motion by Cardone, seconded by Scorzetti, and approved unanimously, the meeting was adjourned.

THE PRECEDING IS A CONCISE STATEMENT INTERPRETED BY THE BOARD SECRETARY AND MAY NOT INDICATE THE PRECISE INTENT OF THE BOARD MEMBERS. THE MINUTES OF THE MEETING ARE TAPED AND ARE AVAILABLE AT THE OFFICE OF THE BOARD SECRETARY.

Respectfully submitted,


James R. Sekelsky
Board Secretary/Business Administrator

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